SCHOOL NAME AND ADDRESS

Transfer Certificate

TC serial no.

Affiliation / school code

1. Name of the student

2. Mother's name

3. Father's or guardian's name

4. Date of birth (in figures)

5. Date of birth (in words)

6. Nationality

7. Category (SC / ST / OBC / General)

8. Admission number

9. Date of first admission, with class

10. Class in which the student last studied

11. Last examination taken, with result

12. Whether failed, if so once or twice in the same class

13. Subjects studied

14. Whether qualified for promotion to a higher class

15. Month up to which fees have been paid

16. Any fee concession availed

17. Total working days

18. Total days present

19. NCC cadet, Scout or Guide

20. Games played or extracurricular activities

21. General conduct

22. Date of application for the certificate

23. Date of issue of the certificate

24. Reason for leaving the school

25. Any other remarks

Prepared by

Checked by

Principal